



Kerala Gramin Bank

(A Government owned scheduled bank sponsored by Canara Bank)

Kerala's own Bank



കേരള ഗ്രാമീൺ ബാങ്ക്

(A Government owned scheduled bank sponsored by Canara Bank)

കേരളത്തിന്റെ സ്വന്തം ബാങ്ക്

Tender For Repair and Maintenance Works to KGB Kannur Office Building, KGB Towers, Kannur

TENDER NO: 10/2023

Tender For Repair and Maintenance Works to KGB Kannur Office Building. KGB
Towers , Pallikunnu, Kannur

Issued By

General Administration Wing- Kerala Gramin Bank
Head Office – Malappuram -676505.

Email Id :-gawing.kgb@keralagbank.com

PART – 1: TECHNICAL BID

NOTICE INVITING REQUEST FOR PROPOSAL (RFP) FOR REPAIR & MAINTENANCE OF KANNUR OFFICE BUILDING , KGB TOWERS , PALLIKUNNU, KANNUR

Kerala Gramin Bank, a bank constituted and functioning under the Regional Rural Banks Act 1976, as notified on 08.07.2013, having its head office at Malappuram hereinafter referred to as the Bank,(which term shall mean and include wherever the context so admits or requires its successors, administrators and assigns). The bank intends to undertake the repair and Maintenance works to its Kannur office building, Pallikunnu, Kerala. Sealed bids under two bids concept (Technical Bid and Financial Bid) are invited as described in this document. A Firm submitting the proposal in response to this RFP shall hereinafter be referred to as Bidder.

1)Details of the Tender :

Name of the Work	Repair & Maintenance work to KGB Kannur Office .
Location of Work	Kerala Gramin Bank- Kannur Office , KGB Towers, Pallikunnu, Kannur
Application Fee	Rs1000/- (Rupees one thousand only) by way of Demand Draft of a Scheduled Bank drawn in favor of Kerala Gramin Bank, Head office, Malappuram payable at Malappuram. which is <u>nonrefundable</u> .
Earnest Money deposit	₹100000/- (Rupees one lakhs only) by way of Demand Draft of a Scheduled Bank drawn in favor of Kerala Gramin Bank, Head office, Malappuram payable at Malappuram.
Issue of tender document	13.12.2023
Last date of submission of Tender	30.12.2023
Opening of Technical bids	03.01.2024
Opening of Financial bids	03.01.2024
Period of completion	90 days from the date of agreement or commencement of works whichever is earlier.
Tender documents (soft copy)	Can be downloaded from Kerala Gramin Bank web site

Last date and time for submission of the tender	Sealed envelopes to be submitted on or before 30.12.2023 to the office of: The Assistant General Manager, Kerala Gramin Bank, General Administration Wing Head Office, Malappuram -676505.
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2. ELIGIBILITY CRITERIA:

The reputed firms/ companies who fulfill the following requirements are eligible to apply. The Vendor/ Companies/ Agencies having experience in the carrying out civil works in the commercial/residential building and who have executed such works are eligible to apply –

S.N	Criteria	Documents Required
1	The Bidder should be having a registered contractor's license (Class A license) and having a minimum of 5 years' experience as on 31.03.2023 in carrying out civil works.	1. Work Order/ Work completion copies /certificates not older than 5 years from the date of this RFP. 2. Copy of contractor's license.
2	The Bidder must have a minimum Annual Turnover of ₹200.00 lakhs during each of the last three financial years i.e. 2020-21, 2021-22, and 2022-23.	1) Balance Sheet and P & L Account for the three years mentioned.
3	The bidder should have supplied / executed work during the last five (5) years ending with 31.03.2023 for at least One (1) order carrying out civil works in an order amount of ₹150.00 lakhs. OR Two (2) orders consist of carrying out civil works in an order amount of ₹75.00 lakhs. OR Three (3) orders consist of carrying out civil works in an order amount of ₹50.00 lakhs.	Work order copies and satisfactory completion certificates clearly indicating the cost & nature of work executed, date of commencement & completion issued by the Clients / Consultants.
4	The Bidders desirous of quoting should have a registered office in Kerala.	Declaration from the bidder of the company signed by the Competent Authority in the company letter headed with details of address of Office in Kerala.



5	BLACKLISTING/DEBARREDNESS CERTIFICATE Bidders who have been debarred / blacklisted in other utilities in India will not be considered.	In this respect, the Bidders shall submit declaration as outlined in Appendix on their Company Letter headed paper duly sealed & signed.
6	The bidder must have Goods & Service tax registration number and PAN number.	Copies of the GST registration certificate and PAN card.

Bank may waive one or more of the eligibility criteria as furnished above at its discretion. The Bidder should be able to provide qualified service for attending the problems if any during the Warranty/AMC period. The availability of services of the engineers at Kannur should be ensured.

Before submission of the offer, the Bidders are requested to read the following instructions and the terms and conditions.

- 1) **Tender documents can be downloaded from the Bank's website** . The Tender documents shall be in 12 size font & A-4 size paper and neatly bounded (hard bound / spiral bound) in two separate books (i.e. Technical bid and Financial bid) and submitted as detailed in clause 10 below.
- 2) Tender documents consists of Notice Inviting the Tender (NIT), Eligibility criteria, General rules and Directions to Tenderers, General Conditions of contract, Special conditions, Safety code, Annexures, Schedule of Quantity (SOQ).
- 3) Tenders shall be on prescribed Form for item rate tenders as issued by the Bank / hosted by the Bank in website
- 4) The site is ready for commencement of works.
- 5) Nature of the document: TWO BID CONCEPT. This Tender document comprises of the following :

A. TECHNICAL BID: (first envelope) consisting of following should be hardbound/spiral bound and submitted in separate envelope-

- a) EMD – Earnest Money Deposit
- b) Notice inviting tender (NIT).
- c) General Rules & Directions to contractor.
- d) Special conditions of the Contract.
- e) General Conditions of contract.
- f) Safety code.
- g) Annexures (8 nos).

B. FINANCIAL BID (second envelope): Bill of quantity (BOQ). **Financial bid to be submitted in separate envelope.**

- 6) Submission and opening of Tenders :
 - a) Tenders on prescribed form should be placed in two envelopes one sealed envelope consisting of "Technical bid" duly **super scribed as "Technical bid"** and other sealed



envelope consisting "Financial bid" duly **super scribed as "Financial Bid"** and both envelopes shall be kept in one bigger sealed single envelope, with the name of work, Name of Tenderer and due date written on the envelopes.

- b) Sealed Tenders shall be addressed to Assistant General Manager, General administration Wing, Kerala Gramin Bank HO Malappuram. Sealed Tenders shall be dropped in the TENDER BOX kept at the above said address.
 - c) If last day of submission of tender is declared a holiday under NI Act by the Government subsequent to issuance of tender the next working day will be deemed to be the last day for submission of the tender. The first part of tenders i.e. Technical bid will be opened on the same day and location of tender submission.
 - d) Technical bids will be evaluated based on the Bank's eligibility criteria's. Wherever contractors /agencies are submitting consolidated completion certificates, then the Bank may request for supporting documents for split-up of works certified from the client / project architects as per the eligibility criteria's. Bank's decision in this regard is final and shall be binding on all.
 - e) **The Financial bid of only the technically qualified / shortlisted applicants will be opened on a pre-notified time & date, under intimation to such qualified / shortlisted applicants. Lowest quoted tender (L1) will be arrived based on the evaluation of all the financial bids** and after mathematical scrutiny and freak rate analysis. Bank's reserves rights of accepting any and all the financial bids.
- 7) **The tender shall be accompanied by earnest money deposit of ₹100000/- (Rupees one lakhs Only) and application fee of Rs1000/- by way of Demand Draft of a Scheduled commercial Bank issued in favour of Kerala Gramin Bank, HO Malappuram and drawn on Malappuram.** EMD shall be submitted with the Technical bid only and should be kept along with cover containing the Technical bids.

Submission of EMD in the form of fixed deposit or in any other form is not acceptable and tenders with such EMD shall be rejected.

No interest shall be allowed on the Earnest Money Deposit (EMD). **Tenders without EMD shall be summarily rejected.** However, **MSEs are exempted from paying EMD as per MSME Act 2012.** For getting the benefits in case of MSE firms, contractors / agencies should submit exemption certificate issued from the relevant authorities.

- 8) **The contractor whose tender is accepted shall be required to furnish by way of Security deposit a sum which shall be equal to 2% (two percent) of the accepted value of the tender including the Earnest Money Deposit, within 15 (fifteen) days of the date of issue of the letter of acceptance of his tender, Demand Draft payable to Kerala Gramin Bank or by way of Bank Guarantee from any other Scheduled Bank other than Kerala Gramin Bank in the prescribed format for the duration of the contract period and defect liability period. A further sum of 8% (eight percent) of the Gross value of each interim/final bill shall be deducted as retention money to make up, together with the Initial Security Deposit, a total Security Deposit equal to 10% of the accepted value of the tender, subject to a maximum of Rs.25 lakhs.**



In case the successful tenderer fails to remit the Initial security deposit within the above stipulated time, the Earnest money deposit shall be forfeited.

- 9) **Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders,** as to the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. Submission of a tender by tenderers implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done, site details and local conditions and other factors bearing on the execution of the work.
- 10) The tenderer shall be responsible for arranging and maintaining at his own cost all materials, labour, tools and plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.
- 11) Kerala Gramin Bank reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
- 12) The tender for the works shall remain open for acceptance for a period of 10 days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Bank, then the Bank shall, without prejudice to any other right or remedy, be at liberty to forfeit full value of the earnest money as aforesaid.
- 13) This Notice Inviting Tender shall form a part of the contract document. The successful Tenderer/contractor, on acceptance of his tender by the Accepting Authority, shall, enter in **to an agreement within 15 days from the date of acceptance letter.**
- 14) Kerala Gramin Bank does not bind itself to accept the lowest or any other tender, and reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or new conditions are stipulated by the tenderer or are incomplete in any respect are liable to be rejected.
- 15) Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- 16) Amendment to Tender document :
At any time prior to deadline for submission of Tender, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective bidder may modify the Tender document by amendment.

Notification of amendments will be made available on the Bank's website (www.keralagbank.com) and will be binding on all tenderers and no separate communication will be issued in this regard.

In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tender, the Bank, at its discretion, may extend the deadline for a reasonable period as decided by the Bank for the submission of tender.

For & on behalf of the Kerala Gramin Bank

Date:

Asst. General Manager
General Administration Wing
Kerala Gramin Bank, HO Malappuram

**GENERAL RULES AND DIRECTIONS TO TENDERERS**

1. All work proposed for execution by contract will be notified in a form of Invitation to Tender and signed by the Bank Officer inviting tender.

This form will state the work to be carried out, as well as the date for submitting and opening tenders and the time allowed for carrying out the work, also the amount of Earnest money to be deposited with the tender, and the amount of the security deposit to be deposited by the successful tenderers and the percentage, if any, to be deducted from bills. Copies of the specification, tender drawings and any other documents required in connection with the work signed for the purpose of identification by the officer inviting tender shall also be open for inspection by the contractor at the office of officer inviting tender during office hours.

2. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power-of-attorney authorizing him to do so, such power of attorney to be produced with the tender, and it must disclose that the firm is duly registered under the Indian Partnership Act 1952 by enclosing a copy of the partnership deed duly certified by one partner as true copy.
3. Receipts for payments made on account of a work, when executed by a firm, shall be in the name of the firm by one of the partners, or by some other person having due authority to give effectual receipts for the firm.
4. Any person who submits a tender shall fill up the printed prescribed form stating what rate he is willing to undertake each item of the work. Tenders, which propose any alteration in the work specified in the same form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection. No single tender shall include more than one work. Tenders shall have the name and number of the works to which they refer, written on the envelopes. Modifications to specifications, item description, any clauses, conditions or any provisions whatsoever in the tender documents shall lead to disqualification of the tender.
5. The rate quoted shall comply to the following :
 - (a) The rate(s) and/or amount(s) must be quoted in decimal coinage. Amounts must be quoted in full rupees by ignoring fifty paise and less and considering more than fifty paise as rupee one.
 - (b) In case of illiterate contractors the rates or the amounts should be attested by a witness, with a declaration that the contents of the tender documents have been explained to the tenderer.
 - (c) The rate columns should be filled in English figures and English words.
 - (d) The rate and amount columns for alternative items, if any, shall be filled up but amounts shall not be added in the total. The amount of alternative items of which quantities are not mentioned shall not be filled.

6. In the case of any errors or omissions in the quoted rates, the rates given in the tender marked "Original" shall be taken as correct rates.
7. All rates shall be quoted only on the tender form. Quoted rates and units different from prescribed in the tender schedule will be liable for rejection. The amount for each item should be worked out and requisite totals given. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the word 'Rs.' should be written before the figure of rupees and words 'P' after the decimal figures, e.g., 'Rs.2.15p' and in case of words, the words, 'Rupees' should precede and the word 'Paise' should be written at the end, unless the rate is in whole rupees and followed by the words 'only' it should be invariably be up to two decimal places. While quoting the rate in Schedule of quantities, the word 'only', should be written closely following the amount and it should not be written in the next line.

All corrections such as cuttings, interpolations, omissions and over-writings shall be numbered as 'c', 'i', 'o' and 'ow' and initialed and total of such c, i, o and ow on each page certified at the end of the page with grand total at the end of the bill / schedule of quantities. Use of correcting fluid, anywhere in tender document is not permitted. Such tender is liable for rejection.

8. The officer inviting tender or his duly authorized assistant will open tenders in the presence of any intending contractors who may be present at the time, and will enter the amounts of the several tenders in a comparative statement in a suitable form. In the event of a tender being accepted for consideration, a receipt for the earnest money forwarded therewith shall thereupon be given to the contractor who shall thereupon for the purpose of identification sign copies of the specifications and other documents mentioned in Rule-I. In the event of a tender being disqualified and rejected, the earnest money forwarded with such unaccepted tender shall thereupon be returned to the contractor remitting the same, without any interest.
9. **The Officer inviting tenders shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest or any one tender.**
10. The memorandum of work tendered for and the schedule of materials to be supplied by the Bank and their issue-rates, shall be filled in and completed in the office of the officer inviting tender before the tender form is issued. If a form is issued to an intending tenderers without having been so filled in and completed, he shall request the officer to have this done before he completes and delivers his tender.
11. The Tenderer shall take all necessary precautions to ensure that all confidential information which the Tenderer obtains in the course of participating in this Tender or at any time thereafter is not disclosed or used other than for the purpose of project execution / scope of work / deliverables. Tenderer shall suitably defend, indemnify Bank for any loss / damage suffered by Bank on account of and to the extent of any disclosure of such confidential information. Confidential information for this purpose refers to such

information pertaining to Bank provided to Tenderer which is marked as confidential and which is not available in the Public Domain”.

12. In the case of item rate tenders, only rates quoted shall be considered. Any tender containing percentage below / above the rates quoted is liable to be rejected. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words then the rate quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and in words tally but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise proved be taken as correct and not the amount. In event no rate has been quoted for any item(s), leaving space both in figure(s), word(s), and amount blank, it will be presumed that the contractor has included the cost of this/these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.

In case the same item appears more than once in the schedule of work under the same sub head or among the different sub heads of works, the lowest rate quoted for that item shall be taken for other items also and tender will be evaluated accordingly.

13. In the case of any tender where unit rate of any item/items appears unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation such a tender is liable to be disqualified and rejected and / or the tenderer is liable for additional security deposit as demanded by the Employer in the form of Demand Draft valid for contract period / smaller period (as decided by the Bank) in the format prescribed by the Bank.
14. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Employer and / or Engineer-in-charge shall be communicated in writing to Employer.
15. The rates quoted shall be all inclusive rates for the item of work described, including materials, labour, tools and plant, lead, lift carriage and transport supervision, Royalties, duties, levies, cess, entry tax, Octroi, profession tax, GST, purchase tax, turnover tax, or any other tax on material in respect of this contract, overheads and profits, mobilizing, demolishing and other charges whatsoever including any special difficulties any restrictions for transport etc., complete for proper execution of the work as per drawings and specifications and no claim whatsoever for any extra payment shall be maintainable.

GST or any other Tax, any royalties, duties, levies, cess, Entry Tax, octroi, Profession Tax, Turnover Tax or any other Tax on material in respect of this contract shall be payable by the tenderer and the Bank will not entertain any



claim whatsoever in respect of the same and nothing extra shall be paid / reimbursed for the same subsequently. The rates quoted shall include all the above. GST on works contract on finished works wherever applicable shall be paid by Bank as per extant rules. All charges payable to local bodies for any service connections for construction purposes, land tax, etc., shall also be paid by the contractor and nothing extra shall be paid/reimbursed for the same.

16. The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may and has/have tendered for the same work. Failure to observe this condition would render tenders of the contractors tendering, as well as witnessing the tender, liable to summary rejection.
17. Errors and omissions due to clerical, typographical or printing etc., if any, will have to be got clarified and corrected before quoting the rates. The interpretation given by the appropriate tender accepting authority of the Bank shall be final and binding.
18. Procurement of all materials, other than specifically stipulated to be issued by the Bank, if any, shall be at the cost and the responsibility of the contractor.
19. Tenderer shall fill in all the blanks and put their signature and seal on each page of the tender documents. The successful Tenderer will have to enter into an agreement with each component of the Tender document with the Bank.
20. The tender drawings under this NIT are only indicative to broadly understand the scope of the works. The contractor shall carry out the works according to the workings drawings/ construction drawings issued by the Engineer in charge during the course of work from time to time. Tenderer/ Contractor is not eligible for any claim on account of any differences between the tender drawings and working drawings.





SPECIAL CONDITIONS OF THE CONTRACT:

1. The scope of proposed works involves undertaking the civil works based upon the parameters furnished for carrying out the civil and interior works with its allied works etc. complete as per specification described in the Schedule of Quantities.
2. All the works as per the schedule of quantities (SOQ/BOQ) are to be undertaken at Kerala gramin bank, Kannur office, Kannur. **It will be necessary to undertake the works without creating noise /disturbances to the, staff, neighbor hood/ adjoining buildings.** The tenderers are required to keep this fact while quoting their rates. Duly considering this time constraints, the time for completion as indicted in notice inviting tenders is provided for.
3. QUOTED RATES:
 - (i) Contractor should note that, the tender is strictly on item rate basis and tenderers attention is drawn to the fact that rates for each and every item should be correct, workable and self supporting. The quantities in the Schedule of Quantities approximately indicate the total extent of work but few items may vary beyond 25% quantity and few items may not be even operated.
 - (ii) The quoted rates shall be inclusive of all type of taxes (income tax, work contract tax, Goods & Sales tax), octroi, excise duty, service charges, VAT, loading, unloading, transportation, lead & lift charges and all charges incidental to complete the assigned works in all respects as per tender specifications and terms & conditions.
 - (iii) If called upon by the Bank, detailed analysis of any or of all the items shall be submitted by the Contractor. In case there are variations in the rates for items of same/ similar specifications, in such cases, the lowest rate quoted shall be considered unless Bank finds that there is justification for such inconsistent rates and this shall be the basis for any assessing any other non tendered items also.
4. WORKS AND SITE TO BE KEPT AND DELIVERED UP CLEAN: All dirt, waste and other rubbish as it accumulates from time to time during the progress of the work and at completion, including that of sub-contractors and special tradesmen to be cleared and carted away and all materials rejected by the Bank's representative to be removed and disposed off to BBMP approved dumping ground / area on. Internal cleaning shall be done on daily basis & clearing of the debris shall be as & when the accumulated quantity comes to one tractor load. Contractor's quoted rates shall be inclusive of the cost of this cleaning / clearing.
3. Supply of electricity, water, use of lift, storage space etc: The successful tenderer will be allowed to make judicious use of the existing facilities of electrical power, water supply, for carrying out the tender works at free of charge at one point. Within the work place, the contractor may make their own arrangement for safe keeping / storage of materials. Bank shall not provide any separate storage place for keeping the materials or for the site office and contractor shall be fully responsible for the safety of the materials, their labours.

GENERAL CONDITIONS OF THE CONTRACT.

1. SCOPE OF WORKS :

The work consists of Repair and maintenance of Kannur Office Building in accordance with the "Schedule of Quantities". Employer/Architects may in their absolute discretion issue further and/or written instruction, details, directions & explanations, which are, hereafter collectively referred to as "The Employer's instructions" in regard to:

- a) The variation or modification of the design quality or quantity of works or the addition or omission or substitution of any work.
- b) Any discrepancy in the drawings or between the schedule of quantities and/or drawings and/or specification.
- c) The removal from the site of any defective material brought thereon by the contractor and the substitution of any other material thereof.
- d) The demolition removal and/or re-execution of any work executed by the contractor/s.
- e) The dismissal from the work of any persons employed there upon.
- f) The opening up for inspection of any work covered up.
- g) The rectification and making good of any defects under clauses hereinafter mentioned and those arising during the defect liability period.

The work is to be carried out in accordance with specifications, the schedule of quantities and any further specifications which may be given by the Engineer / Bank during the execution of the work.

In case any detailed Working/Fabrication/Shop Drawings are necessary, contractor shall prepare such detailed drawings and/or dimensioned sketches thereof and get approved by the Bank / Architect prior to taking up such work.

The contractor shall ask in writing for all clarifications on matters occurring anywhere in drawings for additional instructions at least 10 days ahead from the time when it is required for implementations so that the Employer may be able to give decision thereon.

No works, for which rates are not specifically mentioned in the priced schedule of quantities, shall be taken up without written permission of the Employer/Architects. Rates of items not mentioned in the priced schedule of quantities shall be fixed by the employer in consultation with the Architects as provided in Clause "variation".

Regarding all factory made products for which ISI marked products are available, only products bearing ISI marking shall be used in the work.

The whole work including all extra and additional items if any is to be completed within the period of completion as stated in Notice Inviting the Tender and the Contractor will be required, if necessary to work overtime to fulfill the Banks/Architect's instruction to complete the work by the stipulated date. No extra payment will be allowed on the quoted rates for such overtime work.

The existing passenger lifts will not be permitted for shifting of materials, debris etc.

2. TENDER

The tenderers should note that the tender is strictly on the item rate basis and their attention is drawn to the fact that the rates for each and every item should be correct, workable and self-supporting.

The works will be paid for as "measured work" on the basis of actual work done on item rate basis and not as "lump sum" contract as per the rate quoted in the Schedule of quantities.

All items of work described in the schedule of quantities are to be deemed and paid as complete works in all respects and details including preparatory and finishing works involved, directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charges will be allowed in this connection.

In the case of items of lump-sum charges in the tender in respect of any item of works, the payment of such items of work will be made for the actual work done on the basis of lump-sum rates as will be assessed to be payable by the Employer/Architects.

4. AGREEMENT , INDEMNITY BOND

The successful contractor shall sign a Contract Agreement as per format enclosed as Appendix III and shall pay for all stamps paper charges and legal expenses, incidental thereto. The contractor shall submit Indemnity Bond as per format enclosed as Appendix IV

The contract agreement and Indemnity bond shall be executed within 15 days from the from the date of receipt of letter of acceptance of tender, failing which the Employer at his discretion, without prejudice to any other rights/remedies available under the terms of this Contract may revoke the letter of acceptance and forfeit the Earnest money deposit furnished along with the tender.

5. PERMITS AND LICENCES

Permits and Licenses for release of materials, which are under Government control, shall be arranged by the contractor. The Employer may render necessary

assistance, sign any forms or applications that may be necessary but shall not be responsible for actual procurement or for any delay in procurement.

It may be clearly understood that no compensation or additional charges can be claimed by the contractor for non receipt of any controlled materials in due time on this account or according to his own requirements.

The Employer/Architects shall be indemnified against all Government or legal actions for theft or misuse of controlled materials in the custody of the contractor.

6. GOVERNMENT AND LOCAL RULES

The contractor shall confirm to the provisions of all local laws and Acts relating to the work and to the Regulations etc., of the Government and Local Authorities. The cost, if any, shall be deemed to have been included in quoted rates, taking into account all liabilities for licenses, fees. The tenderer shall indemnify the Employer against any such liabilities in compliance of the local acts, rules.

7. QUOTED RATES

The rates shall be as per the Schedule of Quantities and include the following:

- (iv) The rates quoted by the contractor shall be held to include for providing all materials, testing of materials, labour and fixing all scaffolding, conveyance and delivery, unloading, carrying in storing, hoisting, all labour, setting, fitting and fixing in position making, cutting, wastages, return of packing and all materials and labour and cleaning of work place, everything else necessary for the proper completion of each item of work including overheads and profits.
- (ii) The rates must include in their tender rates quoted for all duties royalties, cess, sales tax, VAT, service tax or any other taxes or local charges if applicable. Any variations in the above shall not be paid. No extra claim on this account will in any case be entertained.
- (iii) The rates quoted by the contractor should cover for work at all heights and levels for all items of work under this contract. Lifting of materials will not form any criteria for claiming extra payment.

FUNCTIONING BRANCH/ OFFICE - Timings of work - Cleaning of site on daily basis Wherever the works are carried out in functioning branch or office the timings of work shall be beyond the office hours as fixed by the Employer.

The works, all cuttings, waste materials, rejected materials and other rubbish as it accumulates shall be cleaned from time to time during the progress of the work and at completion of each days work and to be cleared and carted away from the branch premises / site.

Contractor's quoted rates shall allow for the above factors also.

**8. QUANTITY OF WORK TO BE EXECUTED**

The quantities shown in the schedule of quantities (Financial BID) are only approximate and are intended to cover the entire work but the Employer reserves the right to execute only a part or the whole or any excess thereof without assigning any reason therefore. In case of increase it shall be as per the variation clause.

9. OTHER PERSONS ENGAGED BY THE EMPLOYER

The Employer reserves the right to execute any part of the work included in this contract or any work, which is not included in this contract by other Agency or persons, and contractor shall allow all reasonable facilities and use of his scaffolding for the execution of such work. The main contractor shall extend all cooperation in this regard.

10. EARNEST MONEY, SECURITY DEPOSIT & RETENTION MONEY

The tenderer will have to deposit the amount specified in the NIT at the time of submission of tender as Earnest Money deposit. No interest shall be paid on the Earnest Money deposit.

The EMD along with the retention amount will be refunded to the contractor, after deducting any sum due from the contractor on any account under this contract **30 days after the end of defects liability period of 12 months** ,provided he has satisfactorily rectified all the defects in accordance with the conditions of the contract. .

11. CONTRACTOR TO PROVIDE EVERYTHING NECESSARY

The contractor shall provide everything necessary for the proper execution of the work according to the intent and meaning of the drawings, schedule of quantities and specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from and if the contractor finds any discrepancies therein he shall immediately and in writing, refer the same to the Employer/ Architects whose decision shall be final and binding.

The rates quoted against individual items will be inclusive of everything necessary to complete the said items of work within the contemplation of the contract, and beyond the unit price no extra payment will be allowed for incidental or contingent work, labour and/or materials inclusive of all taxes and duties whatsoever except for specific items, if any, stipulated in the tender documents.

The contractor shall supply, fix and maintain at his own cost, for the execution of any work, all tools, tackle, machineries and equipment's and all the necessary centering, scaffolding, staging, planking, timbering, watching and lighting by night as well as by day required not only for the proper execution and protection of the said work but also for the protection of the public and safety of any adjacent walls, houses, building, all other erections, matters and things and the contractor shall take down and remove any or all such centering, scaffolding, planking, timbering,

strutting, shorting etc., as occasion shall be required or when ordered so to do, and shall fully reinstate and make good all matters and things disturbed during the execution of works to the satisfaction of the Employer/ Architects.

The contractor shall at all times give access to workers employed by the Employer or any men employed on the premises and to provide such parties with proper sufficient and if required, special scaffolding, hoists and ladders etc..in any work, where directed by the employer as may be required to enable such workmen to lay or fix pipes, electrical wiring, special fittings etc. The quoted rates of the tenderers shall accordingly include all these above-mentioned contingent works.

12. TIME OF COMPLETION, EXTENSION OF TIME & PROGRESS CHART

Time of completion: The entire work is to be completed in all respects within the stipulated period stated in Appendix - 1.

The order to commence the works shall be given by the Bank only after depositing the Initial security deposit, signing of agreement, submission of Indemnity bond, submission of Insurance.

Time is the essence of the contract and shall be strictly observed by the contractor.

Extension of Time: If in the opinion of the Employer/ Bank the works were delayed for reasons beyond control of the contractor, the Bank may grant a fair and reasonable extension of time for completion of the contract works.

Request for extension of time, to be eligible for consideration, shall be made by the Contractor in writing within fourteen days of the happening of the event causing delay to the Architect/ Bank. The Contractor shall also, if practicable, indicate in such a request the total period for which extension is desired, overlapping period, if any, with earlier events causing delays, net extension required.

In such case, the Employer may give a fair and reasonable extension of time for completion of work. Such extension shall be communicated to the contractor by the Employer in writing, within 7 days of the date of such request.

While granting extension, the Employer shall notify the contractor the period of time which will not qualify for levy of liquidated damages.

For the period in excess of original stipulated time period and authorised extension of time (i.e. period not qualifying for levy of liquidated damages), granted by the Employer, the provision of liquidated damages as stated under Clause 13 hereof will become applicable.

However, the contract shall remain in force even for the period beyond the due date of completion irrespective whether the extension is granted or not.

Progress of work: The contractor shall maintain proportionate progress on the basis of a Programme Chart submitted by the contractor immediately before commencement of work and agreed to by the Employer/ Architects. Contractor should also include planning for procurement of scarce material well in advance and reflect the same in the programme chart so that there is no delay in completion of the project.

13. LIQUIDATED DAMAGES

Time is the essence of the contract. The completion of the works is essential to comply with various requirements of the bank. Thus the contractor shall be aware and take note that non-completion of the works will affect the Banks committed programs and thus the loss by way delayed completion of related works etc, are invaluable and cannot be easily assessed. Therefore, it is part of the agreed terms that in the event of any delay in completion of the work, the Bank is liable to charge the Contractor without the necessity of providing for any details of such losses suffered by the Bank.

Thus if the Contractor fails to complete the works within the time for completion stated in the Notice Inviting the Tender or within any extended time under Clause 12 hereof, the Contractor shall pay the Employer the sum at the rate of **1%(one per cent) of the Contract Value per week of delay subject to a limit of 10%(ten percent) of the Contract Value as "Liquidated damages"** for the period during which the said works shall so remain incomplete or the Employer may deduct aforesaid sum towards such damages from any monies due to the Contractor.

For this purpose the term `Contract Value' shall be value at the contract rates of the work as ordered / accepted.

The Employer shall have the right to adjust, / set-off against any sum payable to the contractor under this or any other contract with the Employer anywhere in India/outside India.

14. PROTECTION TO WORKS, STORAGE

Protective Measures: The contractor shall make suitable arrangements for watching and protecting the works and surrounding property by day, by night, on Sundays and other holidays, on round the clock basis and no extra will be paid by Bank for such services.

Contractor shall indemnify the Employer against any possible damage to the building, roads or members of the public in course of execution of the work.

Should the work be suspended by reason of rain, strike, lockouts or any other cause, the contractor shall take all precautions necessary for the protection of

work and at his own expenses shall make good any damage arising from any of these causes.

Storage of materials: The contractor shall provide adequate protection of the materials, work etc., and also other work that may be executed on the site.

All offensive, inflammable materials shall not be stored in the premises.

15. NOTICE AND PATENTS OF APPROPRIATE AUTHORITY AND OWNERS

The contractor shall conform to the provisions of any Acts of the Legislature relating to the work, and to the Regulations and Bye-laws of any authorities, and /or any water, lighting and other companies, and/or authorities with whose systems the structures were proposed to have connection and shall before making any variations from the drawings or specification that may be associated to so conform, give the Employer/Architects written notices specifying the variations proposed to be made and the reasons for making them and apply for instruction thereon. The Employer/Architects on receipt of such intimation shall give a decision within a reasonable time.

The contractor/s shall arrange to give all notices required for by the said Acts, Regulations or Bye-laws to be given to any authority, and to pay to such authority or to any public officer all fees that may be properly chargeable in respect of the work and lodge the receipts with the Employer.

The contractor shall indemnify the Employer against all claims in respect of patent rights, royalties, damages to buildings, roads or members of public in course of execution of work and shall defend all actions arising from such claims and shall keep the Employer saved harmless and indemnified in all respects from such actions, costs and expenses.

16. SETTING OUT WORKS

The contractor shall set out the works and shall be responsible for the true and perfect setting out of the work and for the correctness of the positions, levels, dimensions and alignment of all parts thereof. If at any time, any error shall appear during the progress of any part of the work, the contractor shall at his own expenses rectify such error, if called upon to the satisfaction of the Employer. The contractor shall further set out the works to the alternative positions at the site until one is finally approved and the rates quoted in his tender should include for this and no extra on this account will be entertained.

17. MATERIALS, WORKMANSHIP, SAMPLES OF MATERIALS

All the materials (except where otherwise described) stores and equipment required for the full performance of the work under the contract must be provided through normal channels and must include charge for import duties, sales tax, octroi, VAT, service tax and other charges and must be the best of their kind

available and the contractor/s must be entirely responsible for the proper and efficient carrying out of the work.

The work must be done in the best workman like manner.

Samples of all materials to be used must be submitted to the Employer/Architects when so directed by the Engineer/ Architects and written approval from Employer/Architects must be obtained prior to placement of order for the material.

Before ordering any material, the Contractor shall get samples of the materials approved from the Bank/ Architect well in time. The samples of materials shall be got tested from approved laboratories at the contractor's cost before approval if ordered by the Bank/ Architect. No claim will be allowed for delay to the progress of work caused by tests. If called upon by the Bank, the contractor shall produce proof for having arranged for the supply of materials well in time.

18. REMOVAL OF IMPROPER WORK, RECTIFICATION, REJECTED MATERIALS

The Employer shall during the progress of the work have power to order for removal of work within such reasonable time or times as may be specified in the order of any materials which in the opinion of the Employer/Architects are not in accordance with specifications or drawings or instructions.

All materials / or workmanship which in the opinion of the Bank are / is defective / not confirming to specifications / drawings or un-suitable, shall be removed immediately from the site and shall be substituted/ reworked with proper material and / or workmanship forth with as per drawings, specifications at the cost of the contractors .

In case the contractor refuses to comply with the orders of the Employer/ Architect, then the Employer shall have the power to employ and pay other agencies to carry out the work and all expenses consequent thereon or incidental thereto as certified by the Employer/ Architects shall be borne by the contractor or may be deducted from any money due to or that may become due to the contractor under this contract or any other contract. No certificate, which may be given by the Architects/ employer, shall relieve the contractor from his liability in respect of unsound work or bad materials.

19 ACCESS

Any authorized representative of the Employer/ architect shall at all reasonable times have free access to the works and/or to the workshop, factories or other places where materials are being prepared or constructed for the work and also to any place where the materials are lying or from where they are being obtained, and the contractor shall give every facility to the Employer or their representatives necessary for inspection and examination and test of the materials and workmanship. Except the representatives of the Employer no person shall be allowed at any time without the written permission of the Employer.

**20. SITE ENGINEER**

The term 'Site Engineer' shall mean the person appointed and paid by the employer/Architect to superintend the work. The contractor shall afford the Site Engineer every facility and assistance for examining the works and materials and for checking and measuring work and materials.

The work will from time to time be examined by the Architects, Engineer from the Premises Department of the Employer and the Site Engineer. But such examination shall not in any way exonerate the contractor from the obligation to remedy any defects, which may be found to exist at any stage of the work or after the same is complete. Subject to the limitations of this clause the contractor shall take instructions only from the Architects/Employer.

21. CONTRACTOR'S EMPLOYEES

The contractor shall employ technically qualified staff and competent supervisors for the work who shall be available (by turn) throughout the working hours to receive and comply with instructions of the Employer/Architects. The contractor shall employ in connection with the work, persons having the appropriate skill or ability to perform their job efficiently.

No labourer below the age of Eighteen years shall be employed on the work.

Any labourer supplied by the contractor to be engaged on the work on day-work basis either wholly or partly under the direct order or control of the Employer or his representative shall be deemed to be a person employed by the contractor.

The contractor shall comply with the provisions of all labour legislation including the requirements of

- a) The Payment of Wages Act
- b) Minimum wages Act
- c) Employer's Liability Act
- d) Workmen's Compensation Act
- e) Contract Labour (Regulation & Abolition) Act, 1970 and Central Rules 1971
- f) Apprentices Act 1981
- g) Any other Act or enactment relating thereto and rules framed there under from time to time.
- h) Indian Electricity Act (IE Act) and follow the rules.

The contractor shall keep the Employer saved harmless and indemnified against claims if any of the workmen and all costs and expenses as may be incurred by the Employer in connection with any claim that may be made by any workmen.

The contractor shall comply at his own cost with the order of requirement of any Health Officer of the State or any local authority or of the Employer regarding the maintenance of proper environmental sanitation of the area where the contractor's labourers are housed or accommodated, for the prevention of small pox, cholera, plague, typhoid, malaria and other contagious diseases. The contractor shall

provide, maintain and keep in good sanitary accommodation and provide facilities for pure drinking water at all times of the use of men engaged on the works and shall remove and clear away the same on completion of the works. Adequate precautions shall be taken by the contractor to prevent nuisance of any kind on the works or the lands adjoining the same.

The contractor shall arrange to provide first aid treatment to the labourers engaged on the works. He shall within 24 hours of the occurrence of any accident at or about the site or in connection with execution of the works, report such accident to the Employer and also to the competent authority where such report is required by law.

The contractor shall pay rates of Wages and observe hours of work and conditions or employment according to existing rules under Minimum Wages Act. Further, it shall be contractor's responsibility to ensure that he pays his workmen wages which are not lower than the minimum prescribed by the Union Government and State Government in which area this contract is being operated.

22. DISMISSAL OF WORKMAN

The contractor shall on the request of the Employer immediately dismiss from works any person employed thereon by him, who may in the opinion of the Employer be unsuitable or incompetent or who may misconduct himself. Such discharges shall not be the basis of any claim for compensation or damages against the employer or any of their officer or employee.

23. DAMAGE TO PERSONS AND PROPERTY INSURANCE ETC.

The contractor shall be responsible for all injury to the work or workmen, persons, animals or things and for all damages to the structural and/or decorative part of property which may arise from the operations or neglect of himself or of any sub-contractor or of any of his or a sub-contractor's employees, whether such injury or damage arise from carelessness, accident or any other cause whatsoever in any way connected with the carrying out of this contract. The clause shall be held to include inter-alia, any damage to buildings whether immediately adjacent or otherwise, and any damage to roads, streets, foot paths or ways as well as damages caused to the buildings and the works forming the subject of this contract by rain, wind or other inclemency of the weather. The contractor shall indemnify the Employer and hold harmless in respect of all and any expenses arising from any such injury or damages to persons or property as aforesaid and also in respect of any claim made in respect of injury or damages under any acts of compensation or damage consequent upon such claim. **The contractor shall submit an indemnity bond in Bank's approved proforma (enclosed under Appendix-6) in a stamp paper. Indemnify the Bank / Architect from any damages, prosecution, other legal suits and claims arising out of any mishaps occurring at the site due to faulty work, faulty construction and for violating rules and regulations for which the contractor shall be solely responsible.**

The contractor shall reinstate all damage of every sort mentioned in this clause, so as to deliver the whole of the contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damages to the property or third parties.

The contractor shall affect the necessary insurance and indemnify the Employer / Architect entirely from all responsibility in this respect. The insurance must be placed with a company approved by the Employer and must be effected jointly in the name of the contractor and the Employer and the policy lodged with the latter. The scope of insurance is to include damage or loss to the works itself till this is made over in a complete state and also the workmen/ labours / supervisors employed in the work. Insurance is compulsory and must be affected from the very initial stage before commencement of the work. .

The contractor shall also be responsible for anything, which may be excluded from damage to any property arising out of incidents, negligence or defective carrying out of this contract.

The Employer shall be at liberty and is hereby empowered to deduct the amount of any damages, compensations, costs, charges and expenses arising or accruing from or in respect of any such claim or damages from any sums due or to become due to the contractor.

24. INSURANCE

The Contractor shall, at his own expense insure the works , effect and maintain till the completion of the contract a Contractors All Risks Policy (CAR) for Insurance, with an insurance company approved by the Employer, for the full amount of the contract .The scope of the cover shall include fire, lightning, explosion, crashing, aircraft, extinguishing water or other fighting measures, flood, inundation , rain, windstorm of any kind, earthquake, subsidence, landslide, rockslide, bad workmanship, lack of skill, negligence , malicious acts or human error, additional cover for third party liability and surrounding properties. The CAR shall be held in the joint names of the Employer and the Contractor (the name of the former being placed first in the policy.) with Employer as beneficiary against all risk as per the standard all risk policy for Contractors and deposit such policy or policies with the Employer with **15(fifteen) days from the date of receipt of the letter of acceptance of tender .**

The Contractor shall also indemnify the Employer against all claims which may be made upon the Employer, whether under the Workmen's Compensation Act or any other statute in force, during the currency of this contract or at Common Law in respect of any employee of the Contractor or of sub-Contractor and shall be at his own expense obtain, effect and maintain until the completion of the Contract a policy of Insurance against such risk in respect of employees of contractor or sub-

contractor with an Insurance Company approved by the Employer, a comprehensive policy of Insurance and deposit such policy or policies with the Employer from time to time during the currency of this contract.

In default of the Contractor insuring as provided above, the Employer on his behalf may so insure and may deduct the premiums paid from any money due, or which may become due to the contractor.

The Contractor shall upon settlement by the Insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the monies received from the Insurer in respect of such damage shall be paid to the Contractor and the Contractor shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged.

The Contractor, in case of re-building or reinstatement after damage shall be entitled to such extension of time for completion as the Architect may deem fit, but shall, however, not be entitled to reimbursement by the Employer of any shortfall or deficiency in the amount paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the Contractor shall also cause all subContractors to effect for their respective portions of the works, similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Employer such policies. The Contractor shall not permit a sub-Contractor to commence work at the site unless the said insurance policies are submitted. In the event of failure of the sub-contractor to commence work at the site, the contractor shall be responsible for any claim or damage attributable to the said sub-Contractor.

25 ACCOUNTS RECEIPTS & VOUCHERS

The contractor shall, upon the request of the Employer furnish them with all the invoices, accounts, receipts and other vouchers that they may require in connection with the works under this contract, if the contractor shall use materials less than what he is required under the contract, the value of the difference in the quantity of the materials he was required to use and that he actually used shall be deducted from his dues. The decision of the Employer shall be final and binding on the contractor as to the amount of materials the contractor is required to use for any work under this contract.

26 . MEASUREMENTS

All measurements shall be carried out as per relevant IS code unless otherwise stated elsewhere in this document. Before taking any measurement of any work the Site Engineer/ Architect/ employer or a subordinate deputed by him shall give reasonable notice to the contractor. If the contractor fails to attend at the

measurements after such notice or fails to counter sign or to record the difference within a week from the date of measurement in the manner required by the Site Engineer then in any such event the measurements taken by the Site Engineer or by the subordinate deputed by him as the case may be is final and binding on the contractor and the contractor shall have no right to dispute the same.

27. CONCEALED WORK

The contractor shall give due notice to the Employer/Architects whenever any work is to be concealed or otherwise becoming inaccessible later on, in order that the work may be inspected and correct dimensions taken before such burial, in default whereof the same shall, at the opinion of the Employer/Architect be either opened up for measurement at the contractor's expense or no payment may be made for such materials. Should any dispute or differences arise after the execution of any work as to measurements etc., or other matters which cannot be conveniently tested or checked, the notes of the Employer/Architects shall be accepted as correct and binding on the contractor.

28. INITIAL & INTERIM PAYMENTS

Initial Mobilization Advance: No mobilization advance will be considered by Bank.

Running Bill payments: All bills shall be prepared by the contractor in the form prescribed by the Employer/ Architects.. The bills in proper forms must be duly accompanied by detailed measurements & test certificate in support of the quantities of work done and must show deductions for all previous payments, retention money, etc **.40 % of contract amount shall be paid after completion of 50% of work. 60% of contract amount shall be paid after completion of 75% work. 90% of contract amount shall be paid after completion of full work. 10 % of contract amount shall be paid only after 30 days of satisfactory completion of all works.** Completion of work will be ascertained by our panel engineer.

Please refer clause 10 of General conditions of contract for release of EMD and retention amount. The same will be released 30 days after the defect liability period of 12 months.

29. FINAL PAYMENT

The final bill shall be submitted by the contractor within one month of the date of completion of the work certified by the panel engineer and payment shall be made within one month for such of those items and quantities that in the opinion of the Employer are undisputed.

Payments of final bill shall be made after deduction of Retention Money as specified in clause 10 of these conditions, which sum shall be refunded as stipulated in Clause 10. The acceptance of payment of the final bill by the contractor would indicate that he will have no further claim in respect of the work executed.

30) SUBSTITUTION

Should the contractor desire to substitute any materials and workmanship, he/they must obtain the approval of the Employer/Architects in writing for any such substitution well in advance. Materials designated in the Schedule of Quantities and specification indefinitely by such term as "Equal", "Equivalent" or "Other approved" etc. specific approval of the Employer/Architects has to be obtained in writing.

31. COMPLETION OF WORK

On completion of the work the contractor shall clean all windows, doors, fittings, fixtures, furnitures etc of all paint/polish/distemper splashes/dirt/dust / adhesives etc, if necessary all hardware, clean inside and outside, all floor, stair-cases, and every part of the building and the surroundings.

On receipt of such written intimation from the contractor on completion of the work, the Architect/ Employer shall arrange to inspect the work and certify completion if the work has been completed satisfactorily. If not, the Architect/ Employer shall inform the Contractor the deficiencies/defects in the work and the contractor shall attend to them properly and again intimate the Employer/Architect for further inspection.

The work shall not be considered as complete until the Employer/Architects have **certified in writing that it has been completed satisfactorily without any apparent defects and the Defects Liability Period (12 months) shall commence from the date of such certificate**

No such certificates shall be issued until the contractor clears away and removes from the site all constructional plant, surplus materials, rubbish temporary works of every kind and leaves the whole of the site and the works clean and in a workman like condition to the satisfaction of the Employer/Architects.

33. DEFECTS AFTER COMPLETION

The contractor shall make good at his own cost and to the satisfaction of the Employer all defects which may appear during the **defect liability period of one year from the date of completion of the works.**

In default the Employer may employ and pay other persons to amend and make good such damages, losses and expenses consequent thereon or incidental thereto shall be made good and borne by the contractor and such damages, loss and expenses shall be recoverable from him by the Employer or may be deducted by the employer, in lieu of such amending and making good by the contractor a sum equivalent to the cost of amending such work and in the event of the amount retained being insufficient, recover that balance from the contractor from the amount retained under clause No.10 under this contract or any other contract



together with any expenses the Employer may have incurred in connection therewith.

34. IDLE LABOUR

Whatever the reasons may be no claim for idle labour, additional establishment cost of hire and labour charges of tools and plants would be entertained under any circumstances.

35. ASSIGNMENT

The whole of the works included in the contract shall be executed by the contractor and the contractor shall not directly or indirectly transfer, assign or sublet the contract or any a part, share or interest therein nor, shall take a new partner, without written consent of the Employer and no subletting shall relieve the contractor from the full and entire responsibility of the contract or from active superintendence of the work during their progress.

36. ESCALATION:

The rate quoted shall be firm throughout the tenure of the contract including extension of time, if any, granted and will not be subject to any fluctuation due to increase in cost of materials, labour, sales tax, VAT, works contract tax, octroi, service tax etc. or any other tax. There shall be NO ESCALATION on the quoted rates.

37. SUSPENSION OF WORK

If the Contractor:

- (i) Having been given by the Bank a notice in writing to rectify, reconstruct or replace any defective work or that the work is being performed in an inefficient or otherwise improper or unworkman like manner, shall omit to comply with the requirements of such notice for a period of seven days thereafter; or,
- (ii) has without reasonable cause suspended the progress of the work or has failed to proceed with the work so that in the opinion of the bank (which shall be final and binding) that he will be unable to secure completion of the work by the date for completion and continues to do so after a notice in writing of seven days from the bank; or
- (iii) persistently neglects to carry out his obligations under the contract and/or commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by the bank or
- (iv) fails to complete the work within the stipulated date or items of work with individual date of completion, if any, stipulated on or before such date(s) of completion and does not complete them within the period specified in the notice given in writing in that behalf by the Bank ; or
- (v) being a company shall pass a resolution or the court shall make an order that the company shall be wound up or if a receiver or a manager on behalf of a creditor shall be appointed or if circumstances shall arise which entitle the



court or the creditor to appoint a receiver or a manager or which entitles the court to make a winding up order; or

- (vi) If the contractor except on account of any legal restraint upon the Employer preventing the continuance of the work or in the opinion of the Employer shall neglect or fail to proceed with due diligence in the performance of his part of the contract or if he shall more than once make default,

In all the above , the Employer shall have the power to give notice in writing to the contractor requiring the work be proceeded within a reasonable manner and with reasonable dispatch, such notice purport to be a notice under this clause.

After such notice shall have been given the contractor shall not be at liberty to remove from the site of the works or from any ground contiguous thereto any plant or materials to subsist from the date of such notice being given until the notice shall have been complied with. If the contractor shall fail for 7 (seven) days after such notice has been given to proceed with the works as therein prescribe, the Employer may proceed as provided in clause 38 (Termination of Contract by Employer).

38. TERMINATION OF CONTRACT BY EMPLOYER

If the contractor being a company go into liquidation whether voluntary or compulsory or being a firm shall be dissolved or being an individual shall be adjudicated insolvent or shall make an assignment or a composition for the benefit of the greater part, in number of amount of his creditors or shall enter into a Deed or arrangement with his creditors, or if the Official Assignee in insolvency, or the Receiver of the contractor in insolvency, shall repudiate the contract, or if a Receiver of the contractor's firm appointed by the court shall be unable, within fourteen days after notice to him requiring him to do so, to show to the reasonable satisfaction of the employer that he is able to carry out and fulfill the contract, and if so required by the employer to give reasonable security therefore, or if the contractor shall suffer execution to be issued, or shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the contractor, or shall assign, charge or encumber this contract or any payments due or which may become due to the contractor there under, or shall neglect or fail to observe and perform all or any of the acts, matters or things by this contract to be observed and performed by the contractor within three clear days after the notice shall have been given to the contractor in manner hereinafter mentioned requiring the contractor to observe or perform the same or shall use improper materials or workmanship in carrying on the works, or shall in the opinion of the employer not exercise such due diligence and make such due progress as would enable the work to be completed within due time agreed upon, and shall fail to proceed to the satisfaction of the employer after three clear days notice requiring the contractor so to do shall have been given to the contractor as hereinafter mentioned, or shall abandon the contract, then and in any of the said cases, the bank may notwithstanding previous waiver, determine the contract by a notice in writing to the effect as hereinafter mentioned, but without thereby

effecting the powers of the contract the whole of which shall continue in force as fully as if the contract had not been so determined and as if the works subsequently executed had been executed by or on behalf of the contractor (without thereby creating any trust in favor of the contractor). Further the employer or his agent, or servants, may enter upon and take possession of the work and all plants, tools, scaffolding, sheds, machinery, steam and other power, utensils and materials lying upon premises or the adjoining lands or roads and sell the same as his own property or, may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other contractors or other persons or person to complete the works, and the contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other persons or person employed from completing and finishing the works. When the works shall be completed, or as soon thereafter as conveniently may be, the employer shall give notice in writing to the contractor to remove his surplus materials and plants and, should the contractor fail to do so within a period of 14 days after receipt by him, the employer may sell the same by Public Auction and shall give credit to the contractor for the amount so realized. Any expenses or losses incurred by the employer in getting the works carried out by other persons or contractors shall be adjusted against the amount payable to the contractor by way of selling his tools and plants or due on account of work carried out by the contractor prior to engaging other persons or contractors or against the Security Deposit.

Without prejudice to any of the rights or remedies under this contract if the contractor dies, the Bank shall have the option of terminating the contract without compensation to the contractor.

39. ARBITRATION

All disputes or differences of any kind whatsoever which shall at any time arise between the parties hereto touching or concerning the works or the execution or maintenance thereof of this contract shall be subject to jurisdiction of courts in Malappuram.

Signature of the Tenderer
With name and address



S A F E T Y C O D E

Scaffolds

- i) Suitable scaffolds shall be provided for workmen for all works that cannot safely be done from the ground, or from solid construction except in the case of short duration work, which can be done safely from ladders. When a ladder is used, it shall be of rigid construction made either of good quality wood or steel. The steps shall have a minimum width of 450 mm and a maximum rise of 300 mm. Suitable hand holds of good quality wood or steel shall be provided and the ladder shall be given an inclination not steeper than $\frac{1}{4}$ to 1 ($\frac{1}{4}$ horizontal and 1 vertical).
- ii) Scaffolding or staging more than 4 m. above the ground floor, swung or suspended from an overhead support or erected with sanitary support shall have a guard rail properly bolted, braced or otherwise secured, at least 1 m. above the floor or platform of such scaffolding or staging shall be so fastened as to prevent it from swaying from the building or structure.
- iii) Working platforms, gangways and stairways shall be so constructed that they do no sag unduly or unequally and if the height of the platform, gangway or stairway is more than 4 m. above ground level or floor level, they shall be closely boarded and shall have adequate width and be suitably fenced as described in (ii) above.
- iv) Every opening in the floor of a building or in a working platform with suitable means to prevent the fall of persons or materials or railing whose minimum height shall be 1.00m. Whenever there are open excavations in ground, they shall be fenced off by suitable railing and danger signals installed at night so as to prevent persons slipping into the excavations.
- v) Safe means of access shall be provided to all working places. Every ladder shall be securely fixed. No portable single ladder shall be over 9 m. in length while the width between side rails in rung ladder shall in no case, be less than 290 mm, for ladder up to and including 3 m. in length. For longer ladders this width shall be increased at least 20 mm for each additional metre of length.
- vi) A sketch of the ladders and scaffolds proposed to be used shall be prepared and approval of the Engineer obtained prior to construction.

Other Safety Measures

- vii) All personnel of the contractor working within the plant site shall be provided with safety helmets. All welders shall wear welding goggles while doing welding work and all metal workers shall be provided with safety gloves. Persons employed on metal cutting and grinding shall wear safety glasses.
- viii) Adequate precautions shall be taken to prevent danger from electrical equipment. No materials on any of the sites of work shall be so stacked or placed as to cause danger or inconvenience to any person or the public.
- Demolition
- ix) Before any demolition work is commenced and also during the process of the work.

- a) All roads open areas adjacent to the work site shall either be closed or protected.



- b) No electric cable or apparatus, which is liable to be a source of danger over a cable or apparatus used by the operator, shall remain electrically charged.

- c) All practical steps shall be taken to prevent danger to persons employed from the risk so over loaded with debris or materials as to render it unsafe.

Personal Safety Equipments All necessary personal safety equipment as considered adequate by the Engineer should be kept available for the use of the person employed on the site and maintained in a condition suitable for immediate use, and the contractor should take adequate steps to ensure proper use of equipment by those concerned.

- a) Workers employed on mixing asphaltic materials, cement and lime mortars shall be provided with protective footwear and protective goggles.
- b) Those engaged in white washing and mixing or stacking of cement bags or any materials, which are injurious to the eyes, shall be provided with protective goggles.
- c) Those engaged in welding works shall be provided with welder's protective eyesight lids.
- d) Stonebreakers shall be provided with protective goggles and protective clothing and seated at sufficiently safe intervals.
- e) When workers are employed in sewers and manholes, which are in use, the contractor shall ensure that the manhole covers are opened and are ventilated at least for an hour before the workers are allowed to get into manholes and the manholes so opened shall be cordoned off with suitable railing and provided with warning signals or boards to prevent accident to the public.
- f) The contractor shall not employ men below the age of 18 years. Women of any age shall not be engaged for the work of painting with products containing lead in any form. Whenever men above the age of 18 years are employed on the work of lead painting the following precautions should be taken.
- g) No paint containing lead or lead products shall be used except in the form of paste or ready-made paint.
- h) Suitable facemasks should be supplied for use by the workers when paint is applied in the form of spray or a surface having lead paint dry rubbed and scraped.
- i) Overalls shall be supplied by the contractor to the workmen and adequate facilities shall be provided to enable the working painters to wash during the cessation of work.
- j) When the work is done near any public place where there is risk of accidents all necessary equipments should be provided and kept ready for use and all necessary steps taken for prompt rescue of any person in danger and adequate provision should be made for prompt first aid treatment of all injuries likely to be sustained during the course of the work.

Witness
Address:

Signature of Contractor



Kerala Gramin Bank

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Tender For Repair and Maintenance Works to KGB Kannur Office Building, KGB Towers, Kannur

APPENDIX 1 : TIME SCHEDULE

- 1 Period of Completion : 90 DAYS INCLUDING HOLIDAYS, SUNDAYS
FROM THE DATE OF HANDING OVER THE POSSESSION OF SITE.
- 2 Earnest Money Deposit : ₹100000/-
- 3 Tender validity period : 30 days

SIGNATURE OF THE CONTRACTOR



Appendix II

BIO DATA OF THE TENDERER

1. (a) Name of the Tenderer :
Address :

Telephone No. :
Office :
Residence :
Mobile :
Fax :
E-Mail :

(b) Address of office :
2. a) Status of the Firm(Whether company/
Partnership / proprietary) :

b)Name of the Proprietor/ Partners/
Directors (With professional
qualifications, if any):

I)

II)

III)

c) Year of establishment :
3. Whether registered with Registrar of Companies/ firm. If so, No.
& Date :
4. Registration with Tax Authorities :

a) Income-tax No. PAN; (Furnish copies of Income-tax returns)

b) GST Registration Number :
(Furnish the latest copies of the returns filed)

c) Authorized Dealer/ OEMs certificate if available

d) Labour License certificate if available :



5. Names of the Bankers with address :

I)

II)

Turnover of the Company/firm (Please attach copy of documents in support of the details).

Sl.No.	Year	Turnover
1	2020-21	
2	2021-22	
3	2022-23	

6. Registration / Empanelment with Government / Public Sector / Banks / Corporate if any (Copy of valid registration / empanelment copy should be enclosed).

7.

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	DATE OF REGISTRATION

8. What are your fields of activities? Mention the fields on preference Basis

1)

2)

9. Details of the works executed during the last 5 years prior to 31.12.2022 to meet Eligibility Criteria.



Sl. No	Name of Work	Work executed for (name of the organization with address, concerned office and telephone number)	Nature of work (in brief)	Location of the work	Actual Value of the works	Date of commencement & Completion.

10. Key personnel permanently employed in your organization:

Sl. No	Name	Qualifications	Experience	Particulars of work done	Employed in your firm since	Any other

11. Furnish the names of three responsible clients / persons to whom the major works carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

NAME OF THE OFFICIAL	ORGANISATION ADDRESS &	CONTACT NUMBERS



12. Furnish the details of AWARDS, CITATIONS, etc., received in recognition of your services in projects designed / associated

YEAR	Name of the Award with details	Name of the organization from whom award was received	Name of the project for which such award was received

DECLARATION:

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / We agree that the decision of Bank in selection will be final and binding to me / us.

Place :

SIGNATURE

Date :

NAME & DESIGNATION
SEAL OF ORGANISATION



Appendix -III

CONTRACT AGREEMENT FORMAT

This agreement made on this _____ day of the month of ____ in the year two thousand Twenty Two (____. 2023) BETWEEN, Kerala Gramin Bank a body corporate constituted under the Regional Rural Banks Act 1976, as notified on 08/07/2013 , having its Head Office, at Malappuram hereinafter referred to as the Bank,(which term shall mean and include wherever the context so admits or requires its successors, administrators and assigns). represented by its duly constituted authorized signatory of the ONE PART ;

AND

M/s._____ duly represented by one of its Proprietor/Partner _____, aged _____years, S/o Sri _____, residing at _____ and having their office at _____ (hereinafter called the Contractor) of the Other part.

WHEREAS THE Bank is desirous of undertaking theand has accepted the tender opened on _____.2023 submitted by the contractor & the contractor has agreed to perform as set out and subject to the terms & conditions set forth in the said documents mentioned herein under.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz.,
 - a) The Tender Document comprising Notice inviting the tender , General rules & Instruction to tenderers, General Conditions of the Contract, Special; conditions , Appendix 1 to .. , Priced schedule of quantities, Tender Drawings.
 - b) Corrigendum to tender document if any.
 - c) Letter from contractor dt. _____ in response to the negotiation meeting discussions held on _____
 - d) Letter of Acceptance issued to contractor by Bank – letter No. _____dt.....



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Tender For Repair and Maintenance Works to KGB Kannur Office Building, KGB Towers, Kannur

- e) Letters from and to the Contractor, if any, leading to and prior to acceptance letter.
3. In consideration of the payments to be made by the Bank to the Contractor the Contractor hereby covenants and agrees with the Bank to execute, complete and perform the works in conformity in all respects with the Tender document as mentioned in the aforesaid documents which shall form part of this agreement.

In witness whereof, the parties hereunto have set their respective hands and seals the day and year first above written.

For & on behalf of the
Contractor with seal

For & on behalf of the

Kerala Gramin Bank with seal



Appendix:IV

INDEMNITY BOND FORMAT

THIS DEED OF INDEMNITY BOND executed at Malappuram on this _____ day of _____ month of year two thousand and twenty three (2023) By M/s _____ duly represented by proprietor / one of its partners Sri _____, aged _____ years, son of Sri _____, residing at _____..

In favour of

Kerala Gramin Bank, a body corporate constituted under the regional rural banks Act, 1976, having its Head Office, at Malappuram

Where as I am the authorised partner of M/s _____, and had applied for prequalification of contractors for

Whereas as my company was shortlisted for issue of tenders and my company became successful in securing the subject work through competitive tendering and the work of has been awarded in our favour by Kerala Gramin Bank, Head office vide their letter

And where as for undertaking thework, my company has entered into contract agreement with Kerala Gramin Bank on _____.

Now this Deed Witnessed that in pursuance of the aforesaid contract agreement dt. _____ and in consideration of Kerala Gramin Bank having agreed to make payments on the bills claimed by me/my company based on the works completed by me/my company in respect ofand referred to above,

I hereby undertake to indemnify and keep harmless the Kerala Gramin Bank & its Architect and its officials/ staff from any damages, prosecution, other legal suits and claims arising out of any mishaps occurring at the site due to faulty work, faulty construction and for violating rules and regulations, any possible damage to the building and members of public in course of execution of the work for which I shall be solely responsible.

Signature of Contractor with seal



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Tender For Repair and Maintenance Works to KGB Kannur Office Building, KGB Towers, Kannur

Appendix- V

UNDERTAKING LETTER IN YOUR LETTER HEAD WITH TECHNICAL BID

To,

The Assistant General Manager,
Kerala Gramin Bank
General Administration Wing
HO Malappuram

SUBJECT: Tender For Repair and Maintenance Work to Kannur Office, Pallikunnu,
Kannur --

Dear Sir,

This has reference to your above RFP published in your banks website and CPPP web site.

We hereby state that we M/s _____
have submitted the above offer documents duly filling at the appropriate places without making any alterations , corrections , omissions in the offer issued by the bank or downloaded from the web site.

Signature & Name of the Bidder with seal



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Tender For Repair and Maintenance Works to KGB Kannur Office Building, KGB Towers, Kannur

Appendix - VI

(DECLARATION TO BE SUBMITTED ON LETTER HEAD OF THE BIDDER)

Ref: Tender For Repair and Maintenance Work to Kannur Office,
Pallikunnu, Kannur –

I / We hereby declare that I / We have not been banned or blacklisted or debarred by any Government , Quasi Government Agencies, Public Sector Undertakings or Private Companies anywhere, anytime.

Should it be observed anytime during currency of the bidding process or during execution of the work that I / We have been banned, blacklisted or debarred by any of the above Agencies, then I / We agree for termination of the contract forthwith and also agree for forfeiture of our Earnest Money Deposit and Security cum Performance Deposit, if any, by K Bank, without any recourse.

Dated:

Signature & Name of the Bidder with seal



APPENDIX - VII

APPROVED BRANDS & MATERIALS

Unless otherwise mentioned specifically, the contractor should get the approval of the Bank before using the materials. All makes/ brands shall be BIS marked wherever applicable and shall be of the First Quality. Wherever contractor proposes to use equivalent makes (i.e. other than specified), the same shall be done only after prior approval of the Bank. Any additional expenditure and time due to this shall be solely on contractor's account and no claims whatsoever shall be entertained.

S.No.	Materials	Approved Make / Brands
A	Civil works	
1	Cement	P.P.C/ O.P.C. Grade 43 Ultra tech, Birla, ACC, Shankar
2	Bricks	Ordinary clay bricks, cement hollow bricks of good quality or laterite stone of any good brand.
3	Syporex brick blocks	Shirke or equivalent
4	Polymer Latex, Rust Removers, Rust Passivator Plasticiser, Bonding solution and Crack filler	Sunanda, Fosroc, M.C. Bauchemie, Krishna Con chem., Pidilite
5	Waterproofing compound	Sunanda, Fosroc, M.C. Bauchemie, Krishna Con chem, Pidilite
6	White Cement	Birla, J.K. White or any other reputed brand
7	Wall putty	Biral, J.K. or any other ereputed brand
8	G.I. pipes	Tata 'C' class only
9	CPVC/ UPVC pipes	Finolex, Astra, Supreme
10	G.I. fittings	R brand, Zoloto, Unique
11	Fixtures for CPVC/ UPVC pipes	Finolex, Astra, Supreme
12	Cement based paint	Snowcem, Nitcocem
13	Acrylic paint	Asian paints Apex, Snowcryl XT , Berger
14	Enamel paint/ OBD	Asian, Nerolac, Berger
15	Tiles/ vitrified tiles	Johnson, RAK, Kajaria, Regent (Premium quality only)



16	Ceramic tiles	Johnson, Nitco, Kajaria, Somany, Regent
17	Sanitaryware	Hindware, Parryware or equivalent
18	Plumbing fixtures	Jaguar - Continental or equivalent in Marc
19	Stainless Steel Sink	Hindware, Nirali, Butterfly, Parryware, Frankie
20	Reinforcement steel	Vizag TATA or equivalent

NOTE: Any brands indicated under the items specifications in the bill of quantities will prevail over the above indicated makes. Apart from the above makes, any further equivalent make as approved by the Bank, can also be used with prior permission from the Bank and Architect.

SIGNATURE OF THE TENDERER

SIGNATURE OF THE CONTRACTOR



Appendix VIII
BILL OF QUANTITIES

The bill of quantities shall be read in conjunction with the drawings, Conditions of and Specifications as these documents are jointly explanatory and descriptive of the works included in the Contract.

General directions and descriptions of work and materials given elsewhere in the Contract documents are not necessarily repeated in the Bill of Quantities, reference is to be made to the other documents for information.

The Quantities of work and material in the Bill of Quantities are not to be considered as limiting or extending the scope of work to be done and materials to be supplied by the contractor. The quantities in the Bill of Quantities are an estimate of the amount of work but the work will be measured on complete and the contractor will be paid on the actual measurement of work approved by the Engineer.

Where price have been entered against Lump sum items, payment for such affected items shall be made in proportion to the extent of which at the time of billing, works have been done at the discretion of the Engineer.

'Providing and Fixing' / 'Providing and Laying' / Providing and Erecting' shall mean that the contractor has to provide such materials not being procured and borne by the Employer, but which are required for the item and if no material need be provided by the Contractor, the rate shall be on for fixing/ laying/ erecting of the component covered in the item.

The work also includes separating and stacking serviceable material anywhere in the compound as directed and lowering and carting away all unserviceable material debris from the site.

The acronyms used in the Bill of Quantities.

Sqm/sqft	Square meter area /square feet
m/ ft	Running meter /feet
Kg.	Kilogram
LS	Lump sum
Nos../ No	Numbers
Architect/ consultant	Architect/ Bank Engineer



PART II - FINACIAL BID – TENDER 10/2023					
SOQ - Repair and Maintenance Works to KGB Office Building , KGB Towers , Pallikunnu , Kannur.					
SI No	Description	Qty	Unit	Rate exclusiv e of GST	Amount in Rs
1	Painting :Finishing with Epoxy paint (two or more coats) at appropriate locations prepared and applied as per manufacturer's specifications Asian paints/ equivalent make including appropriate priming coat, preparation of surface, all materials labour charges etc. complete as per the direction of Engineer in charge.				
1.1	Painting on exterior wall surface including surface cleaning, crack filling, 1 coat damp proof ultra, 2 coat Asian Ultima Protek / equivalent White material, labour etc complete .	23200	Sqft		
1.2	Painting over metal surface including surface cleaning, crack filling, 1 coat high performance yellow metal primer , 2 coat Asian Apcolite premium satin enamel/ equivalent, including all material labour charges etc complete	3900	Sqft		
1.3	Painting on exterior exposed stone surface Including surface cleaning, 2 coat Apex tile guard clear / equivalent including all material labour charges etc complete.	5400	Sqft		
1.4	Priming coat for walls Including crack filling with silicon, 2 coat Sealoxyl Water Proof Primer, 2 coat sealer coat(damp Proof), labour etc (staircase side wall and backside)	7300	Sqft		
2	Façade glass work Window maintenance: includes maintenance of hinges , handles ,beading. Providing silicon in deteriorated portions. Replacement of locks and handles shall be done. Cleaning works shall be done with water and ammonium hydroxide or ammonia solution. Providing and	12500	Sqft		



	fixing scaffolding works for adequate height(including all materials and labours) as per the direction of engineer in charge.				
3	Providing parapet projection with precoated galvanised iron trefford sheets (JSW/Bhusan or equivalent make) fixing support post from RCC slab,covering over parapet wall with proper rafters and purlins of GI pipe ,with adequate pvc gutter and clearing water to both ends, providing and applying one coat of primer and synthetic epoxy paint, covering bottom part with aluminum channel and PVC panel including all materials, labour charges etc complete for third floor as per the direction of Engineer in charge. Drawings attached as per Annexure I .				
3.1	Steel work in built up G I tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting,fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete	450	Kg		
3.2	Providing and fixing precoated galvanised iron profile sheets (size, shape and pitch of corrugation as approved by Engineer-in-charge) as per IS: 277. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer-in-charge. The sheet shall be fixed using self drilling/self tapping screws of size (5.5x55mm) with EPDM seal, complete upto any pitch in horizontal/ vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.	500	Sqft		
4	Fortification of existing parapet with 4mm thick square net welded over MS angle (50x50x5mm) frame on all sides .MS flat 50x6mm diagonal fixed to support post at RCC slab on all sides .Providing and applying one coat primer and one coat synthetic epoxy paint including all materials , labour charges etc complete for third floor as directed by Engineer in charge.				
4.1	Structural steel work riveted, bolted or welded in built up sections,	280	Kg		



	trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete				
4.2	Providing GI 4mm square mesh welded to built up sections including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete.	300	Sqft		
5	Window Canopy (Sunshade) of 1.2 m projection for Toilet Block (7 Floors) and outside wall (3 floors) using 0.40 mm JSW/equivalent Trefford Sheet and with Apollo/equivalent GI Tubes (14 Gauge) constituting, Rafter RHS 100X50 mm and Purlin RHS 50X25 mm, with insert plates of 100X150 X8 mm fixed over Wall with appropriate Anchor Fasteners with one coat primer and epoxy paint, including all materials, labors etc along with Scaffolding as directed by engineer in charge	950	Sqft		
6	Open Terrace Roofing for Water Tank using 0.45 mm JSW/equivalent Trefford Sheet and Double Section Truss with Apollo/equivalent GI Tubes (14 Gauge), Post SHS 80X80 mm, Double Truss with SHS 50X50 mm, Lattice Beam RHS 100X50mm and Purlin RHS 50X25mm at 90 cm intervals with one coat primer and epoxy paint, including all materials, labors etc as directed by engineer in charge.	1455	Sqft		
7	Open Terrace roofing using 0.45 mm JSW/equivalent Trefford Sheet and Double Section Truss with Apollo/equivalent GI Tubes (14 Gauge), over existing Post SHS 100X100 mm, Double Truss with SHS 50X50 mm, Lattice Beam RHS	4664	Sqft		



	100X50mm and Purlin SHS 40X40mm at 90 cm intervals with one coat primer and epoxy paint, including all materials, labours etc for third floor and sixth floor as directed by engineer in charge .				
8	Providing and fixing 6 inch UPVC gutter with GI clamps at every 1.5 feet intervals with all materials , labour charges etc complete and collecting rain water to the manholes at ground level as directed by engineer in charge.	40	metre		
9	Providing and fixing false ceiling with 7.5mm thick PVC wooden grain panel board ceiling of approved quality in aluminium frame work with necessary screws etc complete	800	Sqft		
10	Maintainence works shall be done for fire stair handrail and office staircase handrails after removing deteriorated handrails and clamps including necessary painting with primer coating including cost of materials and labour charges etc complete as directed by engineer in charge.	20	Metre		
11	Tile laying works: Broken tiles shall be dismantled and debris shall be removed from the site. New vitrified tiles of 60 cmX60cm size . Ivory/ approved colour of Johnson, Nitco, Kajaria, Somany / equivalent make shall be laid on 20 mm thick cement mortar 1:4 (1 cement : 4 coarse sand).(including all labour , materials) from ground floor to third floor				
11.1	Providing all labour and material for laying tiles with 60cmx60cm size laid on 20 mm thick cement mortar 1:4 (1 cement : 4 coarse sand), including grouting the joints with white cement and matching pigments etc.,complete. selected colour of tiles should be the theme colour of KGB.Broken tiles shall be dismantled and debris shall be removed from site .	20000	Sqft		



11.2	Providing all labour and material for laying skirting tiles with 60cmx60cm size laid on 20 mm thick cement mortar 1:4 (1 cement : 4 coarse sand), including grouting the joints with white cement and matching pigments etc., complete as per the direction of Engineer in charge.	RO	Rft		
11.3	Existing broken wall tiles shall be dismantled and new tiles of size 30x30cm in 20 mm thick cement mortar 1:4 (1 cement : 4 coarse sand), including grouting the joints with white cement and matching pigments etc., complete. shall be laid on walls for toilets in each floor including cost of materials , labour charges etc complete.	5000	Sqft		
12	Providing manhole of size 75 cm x 75 cm on ground for collecting the rain water from roof top with outer frame ISA 75x75x6 and grating flat 70 x8 mm as directed by Engineer in charge.	3	nos		
13	Plumbing: Supplying and fixing the sanitary fittings (Hindware/ equivalent make) in replacement to the existing damaged items including cost of all materials , labour charges etc complete as directed by the engineer in charge.				
13.1	Hindware/ equivalent make RWC+Tank	10	Nos		
13.2	Hindware/ equivalent make wash Basin 20	8	Nos		
13.3	Hindware/ equivalent make Urinal corto	10	Nos		
13.4	Hindware/ equivalent make One piece closet	2	Nos		
13.5	Hindware/ equivalent make Orissa pan	2	Nos		
13.6	Hindware/ equivalent make pillar cock	10	Nos		
13.7	Hindware/ equivalent make 12 pillar cock	2	Nos		
13.8	Hindware/ equivalent make waist coupling	10	Nos		
13.9	Hindware/ equivalent make angle cock	10	Nos		



13.10	Hindware/ equivalent make H/F	10	Nos		
	TOTAL (in words)				
	GST				
	TOTAL AMOUNT INCLUDING GST				

Annexure I

